

User Group Application

Nosoca Pines Ranch



Name of Event		
Contact Person		
Cell Phone	Fax	
Address	Email	
Main Meeting Location	Registration Location	
Day Phone	Evening Phone	
Arrival Time	Departure Time	Estimated Group Size
Choice of Dates	1st	2nd 3rd

Meal Times

All meals are vegetarian. Vegan by request only.

Meal count is required on the Monday before your event.

Meal count given after Monday will have an increased charge.

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Breakfast							
Lunch							
Supper							

VEGAN Yes No How many? _____

Seminar Rooms

Extra needs per room

Gymnasium - seats 600	<input type="checkbox"/> Yes <input type="checkbox"/> No	# of seats _____
Cafeteria - seats 150	<input type="checkbox"/> Yes <input type="checkbox"/> No	# of seats _____
Aquatic Room 1 - seats 40	<input type="checkbox"/> Yes <input type="checkbox"/> No	# of seats _____
Aquatic Room 2 - seats 40	<input type="checkbox"/> Yes <input type="checkbox"/> No	# of seats _____
Aquatic Room - seats 100	<input type="checkbox"/> Yes <input type="checkbox"/> No	# of seats _____
Gym Room - seats 40	<input type="checkbox"/> Yes <input type="checkbox"/> No	# of seats _____
Prayer Chapel seats 30	<input type="checkbox"/> Yes <input type="checkbox"/> No	# of seats _____

Lodging Needs

Cabins
sleeps 20 each
Number of cabins _____

Hotel Lodges
sleeps 2 each
Number of rooms _____

RV Sites
full hook up/ water
Number of sites _____

Medical Bld
2 rooms
sleeps 2 each

3 rooms
sleeps 4 each
Number of Rooms: _____

Tent Sites
max 4 people per site
Number of sites: _____

Directors Apartment
3 rooms
sleeps 2 each
Number of rooms _____

PLEASE NOTE:
All lodging has AC and Heat
Cabins do not have linens.

No Pets Allowed

Equipment Needed

PA System	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	Cordless Mic	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Projector	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	TV	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Screen	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	VCR	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Keyboard	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	DVD	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
AV Person BY NPR staff	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	Golf Cart	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Floor Mic	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No					
					Kitchen at Lariat Lodge	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No

Activities

Please give **times** for activities to take place.

	Friday	Sabbath	Sunday
Ball Field			
Beach Volly Ball			
Camp Fire			
Canoes			
Gym for Rec			
Horse Arena Ride			
Horse Carriage Ride			
Horse Trail Ride			
Horse Wagon Ride			
Hot Tub			
Pontoon Boat Ride			
Ski Boats			
Swimming Pool			
Tractor Hay Ride			

NOTES:

Note: This application supersedes any previous verbal or written communication.

Accident Insurance: Yes No

Your **MUST** have Group Accident Insurance coverage with the exception of Carolina Conference of SDA organizations.

Transportation: You are responsible for all transportation to and from camp and/or any activities that are planned for off-camp premises during you stay.

Guarantee and Finances: Groups desiring the use of the facilities at Nosoca Pines Ranch must arrange ahead by filling out this application. Upon receipt of the application, the date will be checked for availability and you will be notified. The non-refundable deposit is required to complete the reservation process which is \$200.00. Please have the required deposit in the Nosoca Office within two weeks from confirmation from us. If this deposit is not received within the stated deadline, Nosoca reserves the right to cancel the confirmed dates.

Cancellation Policy: This rental agreement may be cancelled at any time until 90 days prior to rental date. However, in so doing, you agree to forfeit your deposit. If cancellation occurs 60 to 90 days prior to rental date, your group agrees to be responsible for 50% of the estimated cost of the retreat based on expected expenses. Cancellation occurring less than 60 days before the rental date will result in your group paying 90% of the estimated cost of the retreat based on the expected expenses. Charges for expected expenses are determined on the reserved lodging, activities, seminar rooms, and the number of people in your group for meals. **Your deposit will be used toward your current charges and the balance is due upon receipt of the invoice.**

We, the undersigned, have filled out the application to the best of our knowledge. We have read the *ACA User Group Guidelines* and the regulations concerning finances. We agree to these conditions and request use of Nosoca Pines Ranch for our retreat.

 Group Leader

 Date